



## Lunch Supervision Service Certificate of Recognition

Course Area	School-Based Training - Classroom Support
Class ID	18703
Instructor(s)	Atiya Adamjee, Mary-Catherine Bailey-McKenna, Tanvir Gill
Course Location	Lord Shaughnessy High School, 2336 - 53 Ave SW
Day/Date	Thursday, October 9, 2025
Time	8:30 AM – 4:00 PM

### Course Description

Lunch Supervision Service is an important part of a child's educational experience. In this one-day training session potential lunch supervisors will be introduced to the philosophy and goals of the Calgary Board of Education's Lunch Supervision Service for elementary students. The workshop includes information and strategies to help supervisors feel comfortable in their role and create a positive, safe environment for students. Lunch and refreshments included. You will receive the Lunch Supervision Service Certificate of Recognition upon completion of this program. This 7-hour certificate is recognized by the Calgary Board of Education to meet the qualifications for the position of Lunch Supervisor.

### Course Schedule

Time	Topic	Instructor
8:30 AM - 10:30 AM	Lunch Program Leadership Daily Operations	Atiya Adamjee
10:30 AM - 10:45 AM	Break	
10:45 AM - 11:45 AM	Safety, Security and Emergency Procedures	Atiya Adamjee
11:45 AM - 12:30 PM	Lunch	
12:30 PM - 1:45 PM	Strategies to Encourage Positive Behaviour	Mary-Catherine Bailey-McKenna
1:45 PM - 2:00 PM	Break	
2:00 PM - 3:00 PM	Strategies to Encourage Positive Behaviour	Mary-Catherine Bailey-McKenna
3:10 PM - 4:00 PM	HR Hiring Practices and Interviews	Tanvir Gill

### For More Information

Franca Best, Senior Manager  
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