



DATE: March 12, 2012

FROM: John Fischer, Principal; Howard Robertson, Assistant Principal,
Adult Academic Services
Phone 777-7272 ext 2424 or ext 2427

RE: Summer School 2012 Classroom Instruction

Tuesday, July 3 – Tuesday, July 31, 2012

The planning for Summer School 2012 is well under way and it's time to begin the staffing component of the program. The calendar for Summer School has been posted on www.chinooklearningservices.com. We are beginning to staff for summer. Would you consider teaching a class in July? The attached Teaching Request form outlines the dates, times and locations for summer courses.

The five main venues for summer courses for our Summer School 2012 are Forest Lawn High School, Lester B. Pearson, Viscount Bennett Centre, Sir Winston Churchill High School and Centennial High School. We require teachers to be in the classroom for all classes.

Note:

- Classes are offered in all Academic Core subjects (English, Social, Math and Science).
- ELL Classes, both credit and non-credit, are offered.
- Options are offered in Art, CALM, Sociology, Psychology and Physical Education.
- All 5 credit classes offer 80 hours of instruction over 20 sessions.
- Your flexibility for time and location improves your opportunity for teaching Summer School. Please indicate all your priorities and we will accommodate placements as we can.
- There will be orientations held at all sites as well. The orientations will be held in early June.

Chinook Learning Services – High School Upgrading

Viscount Bennett Centre 2519 Richmond Road SW, Calgary, AB T3E 4M2

t | 403-777-7272 f | 403-777-7889

| ChinookLearningServices.com

SUMMER SCHOOL 2012 TEACHING REQUEST FORM

ADULT ACADEMIC SERVICES

Please indicate your interest in teaching **Summer School 2012** and return this form to **Alice Dicer** at Chinook Learning Services (Fax: 777-7889 ♦ Phone: 777-7272 ext 2423) by **Thursday, April 5, 2012**.

LOCATIONS OF SUMMER SCHOOL:		
VBC	Viscount Bennett Centre	Period 1, 2
FL	Forest Lawn	Period 1, 2
SWC	Sir Winston Churchill High School	Period 1, 2
CEN	Centennial High School	Period 1
LBP	Lester B Pearson	Period 1,2
PERIOD 1:	8:00 – 12:04 pm	Monday – Friday
PERIOD 2:	12:50 – 4:54 pm	Monday – Friday

Dates for Summer School: Tuesday, July 3 - Tuesday, July 31, 2012

DATE: _____

NAME: _____ CURRENT SCHOOL _____

ADDRESS: _____ POSTAL CODE: _____

PHONE: Home _____ Business _____

EMAIL ADDRESS: _____

Number of classes preferred: _____

TEACHING PREFERENCES

Period	Time	Courses/ Level	Location	Comments
1	8:00 am – 12:15 pm Monday – Friday Note: 3 Credit courses July 3–18 – 8 am - 12:15 am 1 pm – 5:15 pm		<input type="checkbox"/> VBC <input type="checkbox"/> FL <input type="checkbox"/> SWC <input type="checkbox"/> CEN <input type="checkbox"/> LBP	
2	1:00 pm – 5:15 pm Monday – Friday		<input type="checkbox"/> VBC <input type="checkbox"/> FL <input type="checkbox"/> SWC <input type="checkbox"/> LBP	

- Your flexibility for period and location improves your opportunity for teaching Summer School.
- Most Summer School teaching assignments will be confirmed by mid-May.
- Your classes will run based on registration demand.
- We cannot accommodate days off during summer school.