



Fall/Winter High School Upgrading Teaching Application Form

Experienced teachers are welcome to apply to Chinook Learning Services **for hourly contract positions**. Teacher hiring is based on the following criteria:

- Valid Alberta Education Teaching Certificate
- Classroom experience and curriculum knowledge
- Demonstrated ability to meet the needs of students with diverse learning needs and/or ELL background
- Commitment to participating in a collaborative Professional Learning Community focused on the continuous development of classroom practice

Our aims for High School Upgrading:

- To provide upgrading opportunities to students by offering instruction from Grades 10 through 12 under the guidelines of Alberta Education
- To create a student-centered environment that is both flexible and supportive of adult students' time constraints, background knowledge, educational needs and the achievement of their individual goals
- To provide learning experiences which motivate students to attend classes and stay in school

Teachers are expected to:

- Create welcoming learning environments.
- Engage all students in their learning through student collaboration, use of technology to learn and innovative practice.
- Use Formative Assessment practices to adapt classroom instruction to meet student needs.
- Be able to work in a blended learning environment.

Please note:

- A variety of class schedules are offered, some including Fridays
- Core academic subjects are offered (English, Social Studies, Math, and Science)
- Elective subjects are offered in Sociology and Psychology
- Teaching assignments are only offered on a semester basis
- Teachers are paid based on the hours of instruction assigned and are expected to prepare all teaching materials and exams, meet with students, other teachers, and administration within reasonable time limits outside of class time (CBE ATA Collective Agreement)
- Classes will run based on registration demand
- Policy 4027.4 **requires** that applicants new to CBE and offered employment complete police security clearance
- Employees will be required to complete annual online Occupational Health and Safety requirements
- To obtain information on High School Upgrading courses and schedules, please consult our website for updated information at ChinookLearningServices.com

Chinook Learning Services Registration:

- Students will complete online registration in August and January to attend Chinook Learning Services
- Classes will run out of James Fowler High School (4004 - 4 St. NW) and Lord Beaverbrook High School (9019 Fairmount Dr. SE)
- Daytime classes will run for students who are under 20 as of September 1 at both James Fowler High School and Lord Beaverbrook High School
- Evening classes will accept students under 20 as of September 1 and students who are over 20 at both James Fowler High School and Lord Beaverbrook High School



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For Office Use Only				
Monday	Tuesday	Wednesday	Thursday	Friday

Instructions

Fields in this PDF form can be input using your computer's keyboard and mouse. **Save** the PDF to your computer (File menu --> Save As) prior to emailing it. Please complete and return this form to Chinook's Administration Office at Lord Shaughnessy High School.

- Email to: ChinookLearning@cbe.ab.ca

I Applicant Information

Last Name _____ First Name _____ Date _____

Home Address _____ City _____

Province _____ Postal Code _____ Country _____

Home Phone _____ Business Phone _____ Cell Phone _____

Email _____ Number of Classes Preferred _____

Current Place of Employment (if not Chinook Learning Services) _____

II Teaching Preferences

Course assignment will be based on program need, teacher suitability and your preferences. Please complete/check the following (choose one semester only): Fall Winter

Course Requested	Level	Pertinent Subjects Taught Within the Last 3 Years	Level
1. _____	_____	1. _____	_____
2. _____	_____	2. _____	_____
3. _____	_____	3. _____	_____

Schedule Preference (choose any or all)

- Classroom Regular
- Classroom Condensed 30

Classroom Preference (choose any or all)

- Smart Board
- Wireless Access
- Desks
- Tables



II Teaching Preferences (continued)

Day Preference (check and rank from 1 to 3)

- Mondays / Wednesdays / Fridays Rank _____
- Mondays / Wednesdays Rank _____
- Tuesday / Thursdays Rank _____

Time Preference (check and rank from 1 to 3)

- Morning Rank _____
- Afternoon Rank _____
- Evening Rank _____

- Site Preference James Fowler High School (NW) Lord Beaverbrook High School (SE) Either Site

Comments

[Empty text box for comments]

III Professional Objectives

1. Reasons for wanting to teach for Chinook Learning Services High School Upgrading:

[Empty text box for reasons]

2. Describe how you make all students feel welcome:

[Empty text box for description]

3. Describe how you engage all students in learning:

[Empty text box for description]

4. Describe how you are using the principles of Outcome Based Assessment in your teaching practise.

[Empty text box for description]



IV For New Applicants Only

Employer	Responsibilities	Date

Include with Your Application

- Resume, including references
- A scan of your teaching certificate
- A scan of your degree(s)

V Contacts

- Steven Klukas, Principal phone 403-777-7971
- Joan Miles, Assistant Principal phone 403-230-4743 ext 3107
- Heidi Brandstadt, Assistant Principal phone 403-259-5585 ext 2486

Protection of Privacy Act

Personal information is collected under the authority of Alberta’s Freedom of Information and Protection of Privacy Act (FOIP). This information is used for administering and evaluating Chinook Learning Services programs for statistical purposes. It is treated in accordance with the privacy protection provisions of the FOIP Act. Certain personal information may be made available to federal or provincial government departments or agencies under appropriate legislative authority. If you have any questions about the collection or its intended use, please contact our Registration Department, Chinook Learning Services at Lord Shaughnessy High School, 2336 - 53 Ave. SW, Calgary, AB T3E 1L2 or telephone 403-777-7224.