Calgary Board of Education

Chinook Learning Services – Continuing Education
Viscount Bennett Centre 2519 Richmond Road SW, Calgary, AB T3E 4M2
t | 403-777-7575 f | 403-777-7568 | ChinookLearningServices.com

www.cbe.ab.ca

CBE Office Administration Certificate Program (OACP) APPLICATION

Name:	
Date:	
Position Title:	
School or Department:	
Mailing Address:	
Daytime Phone:	Alternate Phone:
Email:	
In a paragraph **(minimum 100 words)** please explain what you expect to gain as a result of participating in the CBE OACP.	
Have you taken courses that are a part of the CBE OACP with Chinook Learning Services in the past? Yes ☐ No ☐	
If yes, please list the course(s) taken and the date, below:	

Thank you. The above information will be kept in a confidential file.
Please fax to 403-777-7568 or mail to:
Attention: Franca Best, Chinook Learning Services
Viscount Bennett Centre Campus
#138, 2519 Richmond Road SW
Calgary, AB T3E 4M2